Governance and Compliance Subcommittee Meeting

November 18, 2010

Present: Mary Tanke, Cathy Akens, Jeff Gonzalez, Leyda Benitez, Colleen Neubert, Jesus Borrero, Zahra Arabi Aski, Doug Jolly, Philippe Rukimbira, Evelyn Enrione, Monique Garcia, Susan Himburg

I. Dr. Tanke welcomed and updated the committee –
   a. Bill Beesting will be absent. He has another Presidential committee meeting.
   b. Biggest issue is 1-2.4 and 1-2.5 since there were no plans for improvement and we are not in compliance. HR is aware and is in process of correcting the issue. This is a work in progress and a huge issue for the University. Monique and Cathy were assigned these areas and are on hold until HR corrects the issue. Susan sent email to NCAA asking question regarding how far down we actually have to go regarding who needs the NCAA compliance piece in job description.

II. Request for Approval of Minutes from November 30, 2010: Evelyn Enrione – Motioned, Leyda Benitez – Second and Everyone approved

III. Dr. Tanke’s goal is to go through master sheet of items before holiday and grasp what we are missing and where we are at with those missing items. She wants a better handle of where we are at so she can put together an action plan to complete missing tasks. She feels very good about where we are at. As well as Susan... “This group is excelling” – Susan Himburg

IV. Game plan moving forward - Cancel meeting on November 30th but do not release the hold on individual calendars. That way Mary might schedule individual meetings. The next meeting scheduled will be December 9th but needs to check final schedule first.

V. Role for spring term – be available for clarification for any re-writes. Do not throw away anything.