Governance Committee Meeting Minutes

October 28, 2010

Leyda Benitez, Susan Himburg, Mary Tanke, Philippe Rukimbira, Mason McVay, Colleen Neubert, Evelyn Enrione, Cathy Akens, Doug Jolly, Monique Garcia, Jesus Borrero, Zahra Arbabi Askì

Approval of Meeting Minutes from October 14, 2010

Leyda mentioned they need to be dated

Report of Assignments

Leyda

Discussion of Compliance Review

- What was taken out and clarified in final report

Evelyn

Met with Julie to determine if they did what last NCAA Certification Report said they would do

Accomplished:

Placed Ads in all game programs regarding Compliance

Brochure mailed to all donors

Not Accomplished: Radio spot during football games

Gifts in Kind – “Defined Practices”: Narrow response down to “gifts in kind only” and get “defined practices” from Julie.

Dashboard Indicators – Need to communicate with Ken Jessell to find out process.

Philippe

Rosa got Philippe the information he needed from the Board of Trustees regarding the composition and charge of the BOT Athletics Committee.
Mary directed that if any information is needed from BOT to ask her or Milly Bello. Please do not contact BOT directly.

Monique and Cathy

Spreadsheet was created which identifies the HR issues regarding 1.2-4 and 1.2-5.

Mary Tanke met with Jaffus Hardrick this morning to discuss the implications for HR of these two self study items. Monique and Cathy will wait on these items until decision is reached how to proceed.

There will be a meeting scheduled with Jaffus, Kristina, Leyda, Rosa, Mary, Elizabeth, and Susan next week to determine how to proceed. We may need input from NCAA as to depth and breadth of scope.

Work Plan for next month –

Each committee member needs to get their assigned operating principles reports in final form by the end of November.

Mary has requested a draft or final report on each self study item to be emailed to her by Friday November 5 so she can better determine where we are in the process.

Mary’s approach is to go through each of them for a full report for next steering committee meeting on November 30th. She would like them in good enough shape to be moved to approved status and sent to editor.

DRAFT or final copy of each self study item not submitted on November 5 is due to Mary no later than November 16.

FINAL copy of each self study item is due to Mary no later than November 29.

The focus for December will be revision, expansion and data gathering for the items.

Next meeting is November 18, 2010.