I. Welcome and Introduction of Committee Members by Chair, Dean Douglas Robertson.

II. Objective of today’s meeting: Provide members with the NCAA Self-Study items section on Academic Integrity (Operating principles 2.1-2.2). Members should familiarize themselves with Self-Study items regarding Academic Integrity and discuss assignment of committee members to each section.

III. Assignment of members to each section.

A. Section 1
i. No members were assigned to section 1 due to the fact that no conditions were cited.

B. Section 2
i. Susan Himburg, the NCAA report coordinator, proposed the idea of SAAC being managed through “SharePoint.” This raised the question of how many people would have editing rights on “SharePoint.” Dean Robertson’s resolution suggested that a training session for “SharePoint” would be provided for all members of the subcommittee.

C. Section 3
i. It is important to look at the probation report now versus 10 years ago. When a standard in not met, an academic improvement plan will be required. The academic progress report (APR) will determine if an academic improvement plan will be developed. Currently, FIU’s baseball and football team are evaluated on academic improvement plans annually.

D. Section 4
i. Historical context of member’s with previous experience determined the selection of this group.

E. Section 5
i. Members were chosen based on the same criteria as section 4.

F. Section 6
i. Year 2009-2010 may be used in the narrative. However, years 2005-2009 will be used in report. The reasoning behind this is because the report submitted to the NCAA contained pre-populated fields for academic years 2005-2009. Therefore, we are unable to change within a section. It would create disparities between charts with the 2009-2010 academic year and charts with 2005-2009 academic years. This was a unanimous agreement made by all members of the subcommittee.
G. Section 7
   i. Sections 6 and 7 will comprise of the same members of the subcommittee. Also, the charts will be populated once the committee receives the list of names. Susan Himburg, the NCAA report coordinator, suggested that the charts be made available on “SharePoint”.

H. Section 8
   i. Dean Robertson emphasized the importance of utilizing programs for acclimation purposes. The subcommittee decided that the Disability Resource Center and Counseling Center could be used as tools in this endeavor. Also, in addition to student orientation, athletic orientation is a requirement for all student-athletes. Student-athletes are educated on the services available to them. The “Lakeview Study Hall Program,” where students meet with advisors on a weekly basis to discuss concerns related to academics, provides an effective tutoring/advising service for student-athletes.
   ii. In terms of academic success, remedial student programs are also available and are tailored towards student-athletes. Barry Taylor stated that 99% of students enrolled in remedial programs tested out of them after one semester. The committee discussed the importance of academic mentoring and the impact it has on academic success and retention.

I. Section 9
   i. The section comprises of the same group from section 8. Its purpose will be to assess and evaluate the support programs’ effectiveness.

J. Section 10
   i. The committee discussed the involvement of the compliance office in the certification process. Paulina Sigler and the SASS office will also be involved in the certification of initial eligibility.

K. Section 11
   i. The same offices will be involved in certification of transfer eligibility from section 10 including Janie Valdes, Director of Transfer Services.

L. Section 12
   i. The committee discussed the utilization of athletic liaisons. Academic officials within the department will sign off on the number of hours logged by student-athletes.
   ii. The committee will refer to a compliance manual that breaks down the certification and compliance procedures step-by-step. This will ensure that all certification requirements are met and also will assist in determining which individuals are responsible in verifying certification.
   iii. Meagan Eshilian volunteered to send the manual via e-mail to all members of the committee.
M. Section 13
   i. Data has already been supplied to the NCAA. The 2008-2009 NCAA Federal Graduation Rates reported were 49% for all students, 38% for student-athletes. The FGR by sport was announced by Susan Himburg and recorded by all members of the committee.

N. Important future dates
   i. Wednesday, October 6th, 2010 the subcommittee will reconvene to complete the assignment of sections for Operating Principle’s 2.1-2.2. The scheduled time for the meeting is set to take place from 1:00-3:00 PM in GL 220. A meeting request will be sent to all members of the subcommittee.
   ii. The deadline for all subcommittee work will be the week of November 22, 2010.