NCAA Academic Integrity Subcommittee Meeting

January 05, 2011

Present: Douglas Robertson, Susan Himburg, Meredith Basil, David Bergwall, Steve Kelly, Valerie Patterson, Monique Garcia, Alexis McKenney, Charlie Andrews, Tom Breslin, Marcus Bright, Mercedes Ponce, Carolina Zapata

I. Welcome by Subcommittee Chair, Dean Douglas Robertson.

II. Objective of today’s meeting: Review and make necessary revisions to the Academic Integrity Plans for Improvement (2011-2016). If time permits, the committee will also begin reviewing the report for operating principle 2.1. Dr. Susan Himburg stated that the Academic Plans for Improvement are a combination of the steps we are taking now and the steps that we plan on taking as a university.

III. Review and revisions of issues in the self-study

A. First Issue: Continue to improve FGR.
   i. The committee made basic grammatical revisions to each step (i.e. introduce each step with a verb, spell out abbreviations, and edit repetitive phrases)

B. Second Issue: Continue to improve FGR. (DELETED)
   i. After review of this issue, the committee deemed that this goal was not measurable; therefore, the issue was deleted from the original document. The committee decided to merge the steps of this goal with the first goal.

C. Third Issue: Continue to focus on retention from procedures implemented 2006-08.
   i. The committee discovered that there were capitalization errors throughout the document that needed much attention. Some minor grammatical errors (punctuation) were also corrected.

D. Fourth Issue: Recruitment and Admission of Academically at-risk potential student-athletes using current procedures 2006-08.
   i. The acronym 'PSA' (prospective student-athlete) must be spelled out initially to clarify its meaning throughout the document.
   ii. The committee highlighted that the Admissions Working Group does not give approval, only recommendations. Therefore, this should be indicated in the steps.

E. Fifth Issue: Retention and academic progress of remedial student-athletes.
   i. The committee made corrections to the specific time table for this goal. The goal needs to be completed each academic year rather than only the year 2009-10.
   ii. The step regarding meeting for registrations appointments needed to specify meetings with remedial student-athletes.

F. Sixth Issue: Retention and academic progress of remedial student-athletes, continued.
i. The acronym LD (Learning Disabled) must be changed and identified as EID (Education Impacting Disabilities).

ii. Goal must be executed throughout the academic year.

G. Seventh Issue: Continued effect of low APR numbers.
   i. Monique Garcia, APR specialist, specified that the minimum multi-year score of 925 must be for each sport.
   ii. The committee decided that the steps for this goal need to indicate that the Academic Improvement Plan is annually developed and implemented.

H. Eighth Issue: Timely completion of CLAS requirement
   i. The committee determined that the steps for this goal need to emphasize collaboration between academic coordinators and coaches.
   ii. CLAS needs to be identified as College Level Academic Skills.

I. Ninth Issue: Successful transition of student-athletes entering into the university.
   i. The committee did not find any major defects with this goal. MDC needs to be written out as Miami-Dade College.

J. Tenth Issue: Efficiency of book distribution program
   i. The committee decided to delete this from the improvement plan.

K. Eleventh Issue: Admissions and initial eligibility procedures need to be streamlined and evaluated for effectiveness.
   i. The committee decided to delete this from the improvement plan.

L. Twelfth Issue: Academic progress towards degree.
   i. The term 'interventions' was replaced with 'procedures.'
   ii. The timetable was changed from February 2011 through September 2011 to Fall 2011.

M. Thirteenth Issue: Ineffective procedures available to track actual missed classes due to team travel.
   i. The committee added the step 'engage in proactive measures to minimize impact of missed classes.'
   ii. The committee removed the last two steps of this goal (implement and analyze).
   iii. The timetable for this goal will be ongoing each semester.

N. Future Meeting Date(s)
   i. The committee will reconvene on January 7, 2011 in GC 1235 at 3:30 PM until 5:00 PM.
   ii. Goal for next meeting: The committee will aim to complete the necessary revisions to the plans for improvement, and begin reviewing the report for operating principle 2.1.